

TE RŪNANGA O NGĀTI MUTUNGA
TE PŪNANGA ORA
BOARD REPRESENTATIVE
EXPRESSION OF INTEREST

Expression of Interest closes 5pm Monday 8th January 2024



BACKGROUND

Te Rūnanga o Ngāti Mutunga (TRoNM) is the governance body which owns and administers our collective assets for the benefit of Ngāti Mutunga. This structure was developed during the Treaty negotiations to manage and grow the settlement assets for the benefit of Iwi members.

The Rūnanga has external stakeholder relationship that sees Ngāti Mutunga representatives appointed to their board and this is the case with Te Pūnanga Ora.

Te Pūnanga Ora is the Taranaki Iwi-Māori Partnership Board established through the Māori Health Authority. As a Board Representative for Ngāti Mutunga, you will be one of eight representative's tasked with setting and approving the Taranaki Māori policy direction relating to health and community-based services and leading the commissioning of services informed by locality planning across the Taranaki Region.

There is one (1) vacancy available for the Board Representative for Ngāti Mutunga Community Development Charitable Trust (Te Whiringa). Nominees must be adult registered members (ie 18+ years) of Te Rūnanga o Ngāti Mutunga.

Applications are now invited for one (1) Board Representative for Ngāti Mutunga on Te Pūnanga Ora. Applicants must be an Adult Registered Member (ie 18+ years) of Ngāti Mutunga and be willing to serve a term of three (3) years.

CLOSING DATE FOR NOMINATIONS

Fully completed nomination forms should be sent to: **Te Pūnanga Ora Representative, Te Rūnanga o Ngāti Mutunga, PO Box 32, Urenui 4349, Taranaki**, or via E-Mail to office@ngatimutunga.iwi.nz by **5pm Monday 8th January 2024**. Nominations received after this date will not be accepted.

ANNOUNCEMENT OF SUCCESSFUL APPLICANT

The Rūnanga board will select one (1) suitable person from the list of confirmed applicants and the successful applicant will be announced at the AGM on 10 February 2024 at Urenui Pā.

NOMINATION FORM

Please read the attached form carefully and ensure all requested information is provided. Failure to supply all requested information will result in the nomination being declared invalid.

At least five (5) Adult Registered Members of Ngāti Mutunga must support the nomination of a candidate on the nomination form. The consent of each candidate to his or her nomination must be endorsed on the nomination form.



BOARD APPOINTED ASSOCIATE KAITIAKI SKILLS

PREFERRED SKILLS

- A proven track record of community involvement and an understanding of iwi dynamics.
- Experience in working in or supporting the Health sector regionally or nationally.
- Good financial management skills and experience in Finance, Audit and Risk committee responsibilities would be an advantage

ROLE DESCRIPTION

1. AUTHORITY/RESPONSIBILITY:

As a member of the Board, a Trustee acts in a position of trust for the board that you represent and Ngāti Mutunga Iwi and is responsible for the effective governance of the trust.

2. MEETINGS:

The Board of Te Pūnanga Ora meets monthly and board representatives are expected to attend all meetings, and report back to Te Rūnanga o Ngāti Mutunga and the iwi.

3. REPORTING:

Board representatives are expected to report back to Te Rūnanga o Ngāti Mutunga on a regular basis. The type of reporting back to the Rūnanga can be either through provision of approved minutes, of approved agenda packs for Rūnanga distribution or similar type of report. Board representatives are expected to confirm with the Te Pūnanga Ora Board what is appropriate for distribution back to the Rūnanga.

4. EXPERIENCE/SKILLS:

It is preferable that representatives have knowledge and skills in one or more areas of Board governance:

- Policy, finance, communications, commercial/investment, and legal/personnel
- Commitment to Ngāti Mutungatanga and te reo Māori'
- Previous governance or business experience
- Understanding of Maori health, Crown relationships and funding models

5. TERM:

External board representatives are elected by the iwi membership and will serve for a three (3) year term.

6. REQUIREMENTS:

- Commitment to the work of the organisation
- Knowledge and skills in one or more areas of Board governance outlined in the Experience/Skill section
- Willingness to serve on Board committees and actively participate
- Attendance at monthly Board meetings
- An in-depth understanding of Tiriti o Waitangi principles
- A time commitment of 8-10 hours per month, (includes Board preparation, meeting and committee meeting time)
- Prepare for and participate in the discussions and the deliberations of the Board
- Be aware of and declare any conflict of interest
- Keep the Rūnanga updated on important matters relating to the Board
- Facilitate the decision making process for the Rūnanga to ensure that any decision required from the Rūnanga for the Board are resolved in a timely manner
- Advocate for key health outcomes for Ngāti Mutunga uri
- Provide transitional support for any new Board representatives upon the completion of the term

7. PREFERRED TRUSTEE COMPETENCIES:

The following list of preferred competencies identifies the level of competency we are ideally seeking in an external board representative on Te Pūnanga Ora.

A Matters of Ngāti Mutunga tikanga and te reo Māori

Potential Trustees should have a commitment to Ngāti Mutunga tikanga and te reo Māori.

B Business skills

Potential Trustees should have a successful and a proven business record and should understand the reality and complexity of iwi business and iwi health.

C Leadership

Potential Trustees must demonstrate leadership skills, and the ability to interact with stakeholders and organisations of differing types and views.

D Strategic thinker

Potential Trustees must have the ability to think strategically and consider the wider perspective of issues.

E Governance

Potential Trustees must be able to understand and articulate the governance role that is required of the position.

F Decision making

Potential Trustees must be able to comprehend and distil issues, determine appropriate information and have courage to take effective, even if unpopular decisions, which benefit the trust. They must demonstrate good judgement, common-sense and independence of thought, allowing for a wide perspective on issues for the common good of the Trust and Ngāti Mutunga.

8. PERSONAL ATTRIBUTES:

A Profile

Potential Trustees should have a well-regarded profile, particularly in the Ngāti Mutunga community, and no convictions or pending convictions.

B Commitment and adding value

Potential Trustees must be committed to the development of Ngāti Mutunga and be able to commit the time and effort required to carry out the role as a Board Representative for Te Pūnanga Ora effectively.

D Honesty and integrity

Potential Trustees must be able to demonstrate honesty and integrity at all times.

E Interpersonal and communication skills

Potential Trustees must have good interpersonal skills, including the ability to interact and communicate effectively with people from a wide variety of backgrounds and representing differing points of view.

BOARD MEETINGS AND REMUNERATION

MEETING FREQUENCY

The Board of Te Pūnanga Ora meets on the first Monday of each month from 10am to 2pm. Meetings are virtual every second month and face to face every 2 months, rotating between Ngamotu and Te Hawera. Members are able to dial into face-to-face meetings if unable to attend in person. Board Representatives are expected to attend all meetings.

MEETING PACKS

Te Pūnanga Ora uses the Convene electronic board portal. Meeting packs are uploaded to Convene prior to a Board meeting.

EQUIPMENT

Board Representatives are provided with an iPad to access board papers.


REMUNERATION

Appointed Board Representatives receive a monthly sitting fee paid into their nominated bank account. Mileage is paid at IRD rates and expenses are reimbursed subject to prior approval of the Chair.

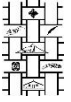
BOARD APPOINTED ASSOCIATE KAITIAKI NOMINATION FORM 2023

Please complete the nomination form on the following three pages

CHECKLIST

	ACTIONS
	Signatures of five registered adult iwi Members
	Signature of Candidate
	Candidate Statement of 150 words
	All sections completed

Nominations close 5pm Monday 8th January 2024



BOARD REPRESENTATIVE FOR TE PŪNANGA ORA NOMINATION FORM 2023

NOMINATORS (To be completed by 5 adult registered members nominating the candidate)

We, the undersigned nominate _____

(Full name of nominee)

for selection as an Associate Kaitiaki of Te Whiringa for the three-year period commencing in February 2023.

NAME OF NOMINATOR	SIGNATURE	ID NUMBER
1.		
2.		
3.		
4.		
5.		

NOMINEE (To be completed by the candidate)

I _____ (name)

accept the nomination for selection as a board representative for Te Pūnanga Ora for the three-year period commencing in February 2024.

I declare that to my knowledge I am in good ethical standing and am not aware of any complaint or action that may affect my reputation or ability to perform the role. I acknowledge that a police check may be required as part of the selection process.

Address _____

Telephone (H) _____

Cell _____

Email _____

ID Number _____

Signature _____

Date ____/____/____

POINTS TO NOTE

a) KAITIAKI TO BE REGISTERED:

To be selected as a Board Representative you must, as at the closing date for nominations, be recorded in the Ngāti Mutunga Register as an Adult Registered Member of Ngāti Mutunga (Section 2.1, Second Schedule, Te Rūnanga o Ngāti Mutunga Charter).

b) NOMINATION TO BE IN WRITING:

The nomination of a candidate for selection as a Board Representative for Te Pūnanga Ora shall be in writing signed by not less than five (5) Adult Registered Members of Ngāti Mutunga shown on the Ngāti Mutunga Register as being entitled to vote in respect of the election of that candidate (Section 5.5, Second Schedule, Te Rūnanga o Ngāti Mutunga Charter).

c) CONSENT OF NOMINEE:

The consent of each candidate to their nomination shall be endorsed on the nomination paper, provided that a candidate may at any time, by notice to the Rūnanga, withdraw his or her nomination (Section 5.6, Second Schedule, Te Rūnanga o Ngāti Mutunga Charter).

This form needs to be signed by five (5) Adult Registered Members making the nomination as well as the nominee.

CLOSING DATE

Please send completed form to: Board Representative for Te Pūnanga Ora, Te Rūnanga o Ngāti Mutunga **by 5pm Monday 8th January 2024, via E-Mail to office@ngatimutunga.iwi.nz or via post to PO Box 32, Urenui 4349, Taranaki.**